

# CERTIFICATION FEES AND PAYMENT

The fee to you or your institution for becoming a Certified Educational Planner is \$400. It is broken down as follows:

1. \$100 must accompany your application (step one). The application fee is non-refundable. Checks should be made payable to AICEP and sent to:

AICEP  
PO Box 1743  
Madison, WI 53701

2. Prior to your written examination, you will be asked to submit a \$100 testing fee.
3. The fee for certification and receipt of your certificate is \$200. You will be asked to submit the certification fee upon the granting of the CEP designation.

**Although certification is granted for five years, there is an annual \$75 fee to keep the certificate valid.**

Note: Fees indicated here are current as of September 1, 2010. They are subject to change at the discretion of the Commission.